

To: All Applicable Employees

From: David Rupe, Treasurer

Re: Federal Taxes

Date: January 12, 2023

The Internal Revenue Service has changed the W-4 for 2023. According to Publication 15-T Federal Income Tax Withholding Methods **no federal taxes** will be withheld until these conditions are met:

Married Filing Jointly minimum \$525.00 gross bi-weekly payroll.

Head of Household minimum \$400.00 gross bi-weekly payroll.

Single or Married Filing Separately minimum \$270.00 gross bi-weekly payroll.

Please keep in mind that our office does not determine what taxes (if any) are deducted from your paycheck. You, the employee, determine this by filing out your form W-4.

I \_\_\_\_\_ have read and understand the above notice.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**\*\*\*\*\*Please return this fully executed form to the Treasurer's office\*\*\*\*\***

Form received in the Treasurer's Office on \_\_\_\_\_ by \_\_\_\_\_.